Tally

POWER OF SIMPLICITY

Tally ERP 9

(Accounting Software)



30 Hours

Course Overview:

This course introduces the students to the environment of general ledger software using Tally ERP 9 for windows. It covers both analysis and record of business transactions in the general and special journals. It also covers subsidiary and general ledger, adjusting entries, depreciation, payroll, petty cash, bank reconciliation and financial statements for service and merchandising enterprise.

Topic Outline:

- Basics of Accounting
- Fundamentals of Tally. ERP 9
- Creating Accounting Masters in Tally
- Creating Inventory Masters
- Voucher Entry in Tally
- Generating Basic Reports in Tally
- Advanced Accounting in Tally
- Advanced Inventory in Tally
- Job Costing
- Job Order Processing
- Value Added Tax (VAT)

Program Objectives:

Identify and apply terms, concepts, principles, and procedures used in accounting for service and merchandising businesses.

Target Audience:

- Accounting and Finance Under-graduate students
- Job-seekers for Accounts and Finance jobs
- Professionals endeavoring to update their Accounting software knowledge

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